

2017-18 ESSEX APPLICATION CHECK LIST
DISTRICT 7 _____

LAST NAME: _____ **FIRST NAME:** _____

Name of Outbound Chairman to Notify on the Country Assignment: _____

Each submitted outbound student’s package *MUST* contain the following:

Long Term Application can be downloaded at: <http://www.exchangestudent.org>

- One (1) completed application with the **FIRST PAGE TYPED and the Guarantee Form Typed**
The second copy of the completed application stays with the District Chair or Outbound Chair.
- One (1) “ESSEX Rules for Outbound Students” Rules for Outbound students can be downloaded at:
<http://www.exchangestudent.org>
- One (1) “ESSEX Independent Travel Rules.” Independent Travel Rules can be downloaded at:
<http://www.exchangestudent.org>
- One (1) copy of Student’s Passport - If a student does not have a passport, he/she needs to apply for one immediately. For students with passports, the passport must be valid until February, 2019. If not, the student will need to apply for a new passport. I cannot place a student until I have a copy of a valid passport.
- One (1) 2017-18 ESSEX Application Check List
- One (1) 2017-18 Country Selection List

Please check that the application IS complete, including all required signatures.

1. _____ YES Student’s information sheet (personal letter and parents letter) is typed.
Color copies of photographs are acceptable.
2. _____ YES (1) OFFICIAL HIGH SCHOOL TRANSCRIPT from
school of all courses, complete with grades of the last two years.
3. CUM AVERAGE IS: _____
Must match the figures on school Transcript.
CLASS RANK, IF AVAILABLE IS: _____
4. _____ YES _____ NO Are the Student’s Parents separated or divorced?
If YES, signatures of both Legal parents or Guardians must appear on application, or copies of official custody papers attached.
5. _____ YES **IF STUDENT IS UNDER 18 HAVE the PARENTS BEEN ADVISED** that a
notarized document with both legal parents or guardians signatures will be
required by the travel agency to acquire Visa?
6. STUDENT’S AGE ON AUGUST 1, 2017 _____ YEARS _____ MONTHS

DATE OF BIRTH _____
 ALPHABETIC MONTH DAY YEAR
7. _____ YES Are all the blocks COMPLETED with ORIGINAL Legal signatures on the application,
including sponsoring Rotary Club?
8. _____ YES Our district will host an inbound in August 2017.